



New York Primary School  
*Federated with*  
Frithville Primary School

**Date of approval: 21<sup>st</sup> September 2017**

**Review Date: September 2018**

**Full Governing Body: Terms of Reference:**

- Respond to OFSTED and other commissioned reports, where necessary;
- Willing and able to monitor and review their own performance;
- Establish, monitor and review the Federation Improvement Plan;
- To monitor and evaluate the performance of the school by receiving reports from the Executive Head Teacher;
- To agree constitutional matters, including procedures where the Governing Body has discretion;
- To appoint new governors and Associate members when vacancies arise;
- To establish the committees of the Governing Body and their terms of reference;
- Ensure all governors receive minutes from each of the established committees at least 7 days prior to the scheduled Full Governing Body meeting;
- To elect the Chair and Vice Chair of any committee;
- To suspend or remove a governor;
- To decide which functions of the Governing Body will be delegated to committees, groups and individuals and review these annually;
- To receive reports and ratify recommendations from any individual, working party or committee;
- To ensure a policy review cycle is in place;
- To agree selection panels for Executive Head appointments;
- To set up a register of business interests
- To review the Executive Head's performance on a yearly basis

**Quorum:** 50% of members of the Full Governing Body.

**Frequency of meetings:** At least five times per academic year.

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