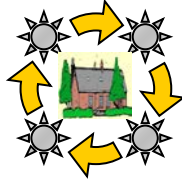


The Frithville and New York Federation

Executive Headteacher: Mr Paul Bargh

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Confidential Pupil Data Sheet

You may be aware that from 25th May 2018, the rules around data protection changed. The 'General Data Protection Regulation' (GDPR) changed as to how we can use your child's personal data and keep it safe, and strengthen your rights over your own data.

The point of this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the school in order to ensure we remain compliant.

Under data protection law, individuals have a right to be informed about how the Federation uses any personal data that we hold about them. We comply with this right by providing 'privacy notices' (sometimes called 'fair processing notices') to individuals where we are processing their personal data. We may also hold data about pupils that we have received from other organisations, including other schools, local authorities and the Department for Education.

We keep personal information about pupils while they are attending our school. We may also keep it beyond their attendance at our school if this is necessary in order to comply with our legal obligations.

We do not share information about pupils with any third party without consent unless the law and our policies allow us to do so. Where it is legally required or necessary (and it complies with data protection law) we may share personal information about pupils.

All parents and carers will receive a covering letter, a copy of the Parent/Carer Privacy Notice and GDPR Policy with this pupil data sheet.

Family name:

Preferred name:

Names:

Address:

As verified from Birth Certificate (Admin check)

Post Code: Tel no:

First language: Second Language:

To share responsibility for the child:

Carer:

Full name of Father/Carer:

(Name):

Mr:

Address (if not as above):

Contact no:

Place of work and contact no:

Daytime/mobile Tel no:

With the child:

Letters, newsletters and reports etc should be sent to...

Directly to children:

.....

~ please write in the order you would prefer us to use for contact:

Name:

Relationship:

Tel

.....
.....
.....

Children in the Family: (i.e. names, relationship, age, schools attended):

Name:	Relationship:	Age:	School/s attended:
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Custody and Court Orders:

Services involvement with the family? Yes/No

Services ever been involved with the family? Yes/No

Nature of the involvement:

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Order in force for the child? Yes / No

Nature of the order:

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court made the order:

Nursery attended (In order):

Name of Establishment:	Admission Date:	Leaving Date:	School/Nursery address:
.....
.....
.....
.....
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.....
.....

.....
Tel no:
.....
.....
.....

8. Child's Health: please list health concerns and any medication your child is taking
(Hearing, sight, allergies, special conditions, regular medication, premature birth, or anything you think we should be aware of.)

Should the need arise, I give the school permission to call a doctor/administer first aid to my child.

Signed:
Parent/Carer

Date:

9. Other information:

(Religious considerations relating to culture, customs, dress or prohibitions; languages spoken other than English; special diet; need for interpreters/translation. Special interests e.g. what your child enjoys and what he/she does not like)

Travel to school: Walk Car Taxi Cycle Public transport

Lunch arrangements: Packed lunch

Home

School lunch

10. Declarations and Permissions:

Date:
.....

a. General Data Protection Regulation (GDPR) Information:

I have received a copy of the GDPR Parental information letter, GDPR Policy and GDPR Privacy Notice.

Signed:
.....

b. Reading and maths at home:

I am willing to hear my child read at home and support my child with maths as often as possible.

Signed:
.....

c. Transport:

I agree to my child using any transport provided by school for the purpose of a school activity, or in the case of an emergency.

Signed:
.....

d. Activities off site:

I agree to my child participating in activities off the school premises, within normal school hours, as part of the school curriculum.

Signed:
.....

e. Names:

I agree to my child's name to be used in conjunction with photographs and videos.

Signed:
.....

f. Films:

I agree to my child being able to watch carefully chosen PG films.

Signed:
.....

g. Food tasting:

I agree to my child taking part in any food tasting that may take place as part of the school curriculum.

Signed:
.....

h. Uniform and PE kit:

I agree to provide my child with the appropriate school uniform and PE kit.

Signed:
.....

i. Photography and images of children:

During your child's life at school we may wish to take photographs of activities that involve your child. The photographs may be used for displays, evidence of work, publications and on a web-site by us, or by local newspapers.

Photography or filming will only take place with the permission of the head teacher and under appropriate supervision. When filming or photography is carried out by the news media, children will only be named if there is a particular reason to do so (e.g. they have won a prize) and home addresses will never be given out. Images that might cause embarrassment or distress will not be used nor will images be associated with material on issues that are sensitive.

Before taking any photographs of your child, we need your permission.

Permissions

Please tick to give permission or mark with a cross to withhold permission:

<input type="checkbox"/>	Photo for display within school	<input type="checkbox"/>	Video for use within school
<input type="checkbox"/>	Audio for use within school	<input type="checkbox"/>	Photo in local newspaper – Boston Standard
<input type="checkbox"/>	Photo in local newspaper – Boston Target	<input type="checkbox"/>	Photo in local newspaper – Lincolnshire Echo
<input type="checkbox"/>	Photo in local newspaper – Horncastle News	<input type="checkbox"/>	Photo on TV
<input type="checkbox"/>	Photo on website	<input type="checkbox"/>	Video on TV

	Audio on website		Audio on TV
	Video on website		Photo on Twitter
	Photo on Twitter		PTFA newsletters
	Audio on Twitter		Photo in school brochure
	Video on Twitter		CCTV

Parent/Carer Agreement

- All rights to any video or photographs taken at Frithville Primary School belong to the school and copies or reproductions of any records or photographs shall be made available only to members of the immediate family of any Frithville Primary School child.
- Parent/Carers cannot publish any part of a video or photograph on the internet or social media eg Facebook

If you wish to attend establishment functions and take photographs of your and other people’s children please take appropriate images, be sensitive to other people and try not to interrupt or disrupt concerts, performances and events. Please do not hesitate to contact the school to discuss any further issues.

Signed:

The point of this updated Confidential Pupil Data Sheet is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current document in many ways, there are a few differences. We have made a few changes in order to ensure we remain compliant with the GDPR legislation.

Thank you for your understanding and support.

Admin only:

Date started:
.....

Year group:
.....