

April 2019



Safeguarding Policy

Approved By: The Trust Board

Date Approved: 25/04/19

Adopted by Trust Board on: 25/14/18

Review Frequency: Annual

1. Introduction:

- 1.1. The Horncastle Education Trust (HET) provides governance and oversight to those academies which are part of the Trust namely: Queen Elizabeth's Grammar School, Banovallum School, Frithville Primary School and New York Primary School.
- 1.2. This Policy applies to each of the Academies listed above.
- 1.3. The Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Our schools are a safe place for children, where our responsibilities for safeguarding children are taken seriously.
- 1.4. The Trust fully adopts the Keeping Children Safe in Education September 2018. Should you have Safeguarding concerns regarding any pupil at one of our schools, please speak to one of the Designated Safeguarding Leads at that school.
- 1.5. This document references the relevant local Safeguarding Board arrangements for the county in which the Academy is located. Each Academy is required to act in line with the guidelines/procedures contained within the model policy for the county in which the Academy is located.
- 1.6. This policy is available on the MAT website and also on the individual websites of the academies listed above. All staff and volunteers are required to read it and confirm that they have done so before commencing work with the HET.
- 1.7. Our Local Governing Bodies (LGB) are regularly updated about child protection, bullying and safeguarding policies and practices by the Academy Head and or other members of the Executive Leadership Team, which are reported to the Trust.
- 1.8. This Policy, together with the Child Protection Policy will be reviewed annually in the Autumn Term.
- 1.9. Any recommendations made by the County will be applied immediately and the policy updated accordingly.

2. Definitions:

- 2.1. **Safeguarding** and promoting the welfare of children refers to the process of protecting children from maltreatment, preventing the impairment of health or development, ensuring that children grow up in circumstances consistent with the provision of safe and effective care and taking action to enable all children to have the best outcomes.

Safeguarding also encompasses issues such as student health and safety and bullying and a range of other issues, for example, arrangements for meeting the medical needs of children by providing first aid, Academy security, drugs and substance misuse and positive behaviour. There may also be other safeguarding issues that are specific to the local area or population.
- 2.2. **Child protection** refers to the processes undertaken to protect the children who have been identified as suffering or, being at risk of suffering significant harm.
- 2.3. **Child/student** is anyone who has not yet reached their 18th birthday or their 19th birthday for those students with disabilities.
- 2.4. **Staff** refers to all those working for or on behalf of the Academy, full time or part time, temporary or permanent, in either a paid or voluntary capacity, including RAB members and Trust board Directors.
- 2.5. **Parents** refers to birth parents and other adults who are in a parenting role, for example step parents, foster carers and adoptive parents.
- 2.6. **Designated Safeguarding Lead (DSL)** means the person within the Academy with responsibility for the day to day application of the Safeguarding and Child Protection Policy.
- 2.7. **Children's Social Care** means the team within the Local Authority which has a duty to safeguard and promote the welfare of children.
- 2.8. **Local Safeguarding Children Board (LCSB)** means the statutory organisation responsible for the co-ordination of the various agencies responsible for the welfare and well-being of children for example colleges, social services, police, voluntary organisations etc.

3. Named personnel with designated responsibility for Safeguarding:

School	DSL	Cover for DSL	Safeguarding Governor	Chair of Governors
Queen Elizabeth's Grammar	Lynda Divers	Tim Randman	Mrs Alison Hurrell	Mr Paul Brewster
Banovallum School	Simon Curtis	Kay Marshall	PCSO Nigel Wass	Mrs Wendy Ireland
Frithville Primary School	Paul Bargh	Donna Iveson	Mrs Katie Chalmers	Mrs Sue Brackenbury
New York Primary School	Paul Bargh	Fern Parsons		

4. Policy review dates (No later than one year following publication of the policy):

Date reviewed	Changes made	By whom	Date Shared	Review date
April 2019	Whole new HET policy	ELC	April 2019	Sept 2019

5. Dates of Staff training and details of course title and training provider:

School	Whole school	Designated Safeguarding Lead	Cover for the role of Designated Safeguarding Lead
Queen Elizabeth's Grammar	Sept 2018	Safeguarding Young people (Educare Course) March 2019. LCC- 2 day Face to face training LCC. April 2016 The Prevent Duty (Educare) November 2018 Various other Educare courses relating to bullying, CSE etc.	Safeguarding Young people (Educare Course) March 2019. LCC- 2 day Face to face training LCC. March 2017 The Prevent Duty (Educare) October 2018
Banovallum School	Sept 2018	Safeguarding Children Refresher Oct 2018 LCC/Virtual College Dec- Face to face training LCC	Safeguarding Children Refresher Oct 2018 LCC/Virtual College Dec- Face to face training LCC
Frithville Primary School	Sept 2018	Safeguarding Children Refresher Jan 2017 LCC/Virtual College June 2014 - Face to face	Safeguarding Children Refresher Jan 2018 LCC/Virtual College June 2015 - Face to face
New York Primary School	Sept 2018	Safeguarding Children Refresher Jan 2017 LCC/Virtual College March 2019 - Face to face The Prevent Duty – Face to Face, Feb 2019	Safeguarding Children Refresher Jan 2018 LCC/Virtual College June 2015 - Face to face The Prevent Duty - LCC/Virtual College, Feb 2019

6. LGB Review of policy dates:

7. Dates of Governor training and details of course title and training provider:

School	Designated Governor	Training	
Queen Elizabeth's Grammar	Alison Hurrell	LCC – 2 Day face 2 face training. Jan 18 Keeping children safe in a digital world (on line) Autumn 18 Domestic Violence in the home Autumn 16 Safer Recruitment -Spring 16 Child abuse and neglect – Spring 16 The PREVENT Duty - Spring 16	
Banovallum School	PCSO Nigel Wass	Oct 2018- The Key Online Training	
Frithville Primary School	Sue Brackenbury Katie Chalmers Kerry Archer	LCC Making Sense of the SCR Sue Brackenbury, May 2018 LCC/Virtual College/NGA Safeguarding: The Governor's Role. Sue Brackenbury, Jan 2019 Katie Chalmers, Feb 2019	
New York Primary School		LCC Annual CP update Kerry Archer, Sept 2018 Annual Prevent Update Kerry Archer, Sept 2018	

8. Trustee Review of policy dates:
